iZone Imaging

Flow of Procedure

You've Got A Project & Need A Quote!

You've contacted us either by phone or e-mail requesting a quote.

Account Managers

Your Account Manager verifies scope, and technical details of your order to develop a quote.

Order

You approve our quote and provide your deposit and production ready artwork, making this a new order.

Pre-Flight

Pre-Flight performs a scope comparison and technical review of production ready artwork against quote details and our production ready artwork requirements.

Project Coordinator

The Project Coordinator will review your order and initiate the production process.

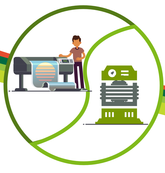
Graphic Technicians

The first step in the production process is to produce PDF proofs for content approval and lab samples for finish approval.

Project Coordinator

The proofs & labs will be transmitted to you by the Project Coordinator for your approval to move your order into production.

Production



Once our Project Coordinator receives your approval, our Production Staff will carefully work to produce your order ensuring everything is produced to our exact quality standards and on schedule.

Finished Order shipped to you!

After your order is inspected by the Project Coordinator for quality and accuracy it is ready to be Crated and Shipped!