ARTWORK REQUIREMENTS

Artwork Submittal

1. Create a folder and name it your iZone Imaging job number and project name. Zip/Stuff the folder into a compressed folder before uploading (do NOT upload individual files).

2. Shop drawings: include shop drawings that will clarify any and all hole locations, special cuts, bevels or relevant elevation/mural dimensions. (Shop or specification drawings cannot be used for final artwork.)

3. Include a low-resolution PDF of the file for proofing purposes.

4. Log in to the iZone Imaging FTP site by using the Upload File link at the top of our home page.
   — User name: **ftpuser**
   — Password: **UploadFiles2US?**

5. Complete ALL fields listed on the form, including iZone Quote/Order #.

6. Upload by clicking on Choose Files By Selecting or drag and drop your files into the box to attach files for upload.

7. Once you have completed all the fields and selected your files, click on Begin Upload.

8. An automated notification will be generated to iZone. It is recommend that you notify your Sales Representative that you have submitted files to our FTP.

Acceptable File Formats

• Native files are preferred. Adobe CC - Illustrator (.ai, .eps), InDesign (.indd), Photoshop (.psd, .tiff). If providing Hi-Res PDFs layouts, must have 0.5” bleed, all fonts outlined or packaged, and all image links included.

• Convert all fonts in artwork, including all image links, to outlines or provide all font files. (NOTE: outlined or rasterized text cannot be altered.)

• Submit a final file for each individual graphic panel (do not place multiple panels artwork in one file or gang artwork).

• Shop or specification drawings cannot be used for final artwork submission. Full-sized artwork must be provided to avoid delays with the order.

Color Reference

• Convert all files to CMYK color profile. Leave all Pantone colors as spot colors.

• Pantone Solid Coated colors are preferred for color reference.

• Any additional color matches requested must include a physical sample provided by the customer.

• Color matching may require additional lead time.

ARTWORK REQUIREMENTS

Panel Layout

• Bleed: include a minimum of 0.5” bleed in panel artwork. “Bleed” includes background colors that extend beyond the cutline.

• Edge Borders: outside borders must have a minimum of 0.5” width.

• Live Area: text, photos, drop shadows, or any elements that are not intended to be bleeding off the sides should be placed a minimum of 0.5” from the edge of the panel. If panel is going into a frame, must provide amount of panel that is covered by the frame. iZone framed hardware covers 5/8” of the edge .

• Vector Cutline and Hole Locations: must be provided on a separate layer in the file.

• Placed Images: include ALL photos, scans, logos, etc. in a separate folder. If image links have fonts, they must be converted to outlines, or font files included.

• Image Quality: images need to be at least 150 dpi minimum at 100% full size.

• Indexing: Also called seaming or tiling, divides artwork that is larger than the minimum panel size into smaller sections that are seamed together to make a full graphic. Indicate in the artwork where the image should be indexed, seamed or tiled. Try to avoid placing seams that go through text or images. Refers to our indexing document for more information.

• Double-Sided: refer to our double-sided document for more information.

• Panel Size: Fastest lead time 48” w x 144” h including all bleed and crops. Limited larger sizes are available; but will require additional lead times. Maximum Panel Size 58.5” w x 144” h including all bleed and crops.

CHPL Color Samples

• Color samples consist of an 8” x 10” cropped section of the full-sized panel layouts.

• Each color samples is pressed in 1/16” CHPL material and has the same finish as the final product.

Please Note:

• Our preflight department will review all files before moving forward in production. To avoid delays with your project, please be sure to follow the requirements.

• iZone is not responsible for changes in artwork resulting from incorrect file preparation. Charges, billed at an hourly rate, may apply to alterations made to client files due to errors in size, type or file format.